



Relocation and Packing Information for Tenants

Vermont Housing & Conservation Board - Lead Hazard Reduction Program
149 State Street, Montpelier, Vt. 05602

Phone 1-800-290-0527

TEMPORARY RELOCATION

- Your landlord has enrolled your rental unit in the Vermont Housing & Conservation Board's Lead Hazard Reduction Program (Lead Program) for the purpose of reducing lead-based paint hazards at this property. Because this type of work is hazardous and must be done by certified lead abatement contractors, for your safety, your family and any household pets will need to move temporarily out of your home while lead hazard reduction work is underway. You will not be able to move back until all interior work is completed and dust wipe sampling has demonstrated that it is safe to return.
- The Lead Program staff will work with you and your landlord to find suitable temporary housing or to make other relocation arrangements that are satisfactory to you.
- The Lead Program will make sure that your relocation arrangements are complete and that you have sufficient time to get packed and moved before we finalize a date with the contractor for the construction to start.
- Plan carefully and take everything that you will need with you, since it will not be possible for you to get back into your home while lead hazard reduction work is underway.

PACKING AND WHAT WILL HAPPEN

- You will need to pack all of your personal belongings before work begins. Everything from any closet and cabinet that will be disturbed during the job must be packed into boxes or bagged. This is necessary to make sure that your possessions do not become contaminated with lead dust and so that it is easier for the contractor to thoroughly clean your home. If you leave boxes or bags in a room, stack them neatly in the center of the room. The contractor will then cover all of your possessions with plastic. Your belongings will remain covered until a visual inspection, which verifies that all work is complete and there is no visible dust. Once the area passes visual inspection, the contractor will conduct an extensive final cleaning prior to collection of clearance dust wipe samples in each room. **You will not be allowed to return until laboratory analysis shows that all samples are free of hazardous levels of lead dust. Any samples with hazardous levels will require the contractor return for additional cleaning and sampling which can result in additional time you need to be relocated.**

VALUABLES AND FRAGILE ITEMS

- Although your home will be secured by the contractor, do not leave valuables behind. Pack-up all valuables and take them with you. **The contractor will not be responsible for valuables that you leave behind.**
- Wrap fragile items in newspaper, towels or clothes prior to packing them in boxes. Mark boxes as fragile.

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PACKING INSTRUCTIONS

- For most lead hazard reduction projects, all painted surfaces need to be accessible to the lead contractor. Individual projects may require different room treatments. You may call the Lead Program at 802-828-5064 if you have questions regarding specific treatments in a room and how much packing it will require.
- It is your responsibility to pack all personal items and movable objects before the date that the contractor is scheduled to begin. Movable objects include items such as curtains, draperies, blinds, curtain hardware, wall hangings and area rugs. Leaving unpacked items in the way of the contractor can cause delays in getting your project started.
- **You must package everything, whether you are taking it with you or leaving it in your home.** Make sure that everything of any value is packed up. Any fragile items should be carefully packed in boxes.
- **Everything must be removed from rooms if the floor will be treated.** Contact the Lead Program office to find out which rooms must be emptied.
- Dust off items like pictures before you pack them to avoid unpacking lead dust when you move back in.
- Every effort should be made to ensure that your belongings are stored compactly. Contractors need to have room to do their work.
- When possible, you should remove your belongings and store them off the premises or in a building or area which is not affected by the work (ie. a garage, dry basement or secure outbuilding).
- Non-perishable food (cans & boxes) may remain in cupboards and cabinets as long as the cabinet is not being worked on. Food may remain in the refrigerator, but it is advisable to remove anything that may spoil during the length of time you are gone.

FURNITURE

- Thoroughly clean off or vacuum all furniture and then move it into the center of each room.

PETS AND PLANTS

- Remove all houseplants to another location. Pets may not remain in the building unless there is an area such as a basement or garage that is not part of the project where they can stay and the area can be accessed without going through the work area. Remember that you must obtain the landlord's permission to leave pets in any other area outside of your unit. The contractor is not responsible for the care of any pet or plant left behind.

If you have any questions or concerns regarding relocation or packing up, please contact the Lead Program office at 802-828-5064 or 1-800-290-0527.