

Vermont
Housing &
Conservation
Board

October 28, 2005



149 State Street
Montpelier
Vermont 05602

802 828 3250
FAX 802 828 3203
www.vhcb.org

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[REDACTED]

SAMPLE

Re: Farm Viability Grant (FY '06)
VHCB # [REDACTED]

Dear [REDACTED]

I am writing to confirm the action of the Vermont Housing and Conservation Board on the [REDACTED] 2006 Farm Service Provider application.

The Board will award the [REDACTED] a grant of up to one hundred twenty thousand dollars (\$120,000) for the purpose of delivering business planning services to ten (10) Vermont farms during the Grant period, and for the purpose of delivering additional technical assistance, either by principals of the Grantee or by contractors, to the same ten farms, when such additional technical assistance has been identified during the business planning process as being appropriate. In addition, this grant will provide funding to the Grantee for the purpose of delivering year-two follow-up services to the ten (10) farms that completed business plans with the Grantee under VHCB grant # [REDACTED]

This award shall be subject to the restrictions and conditions of Attachment "A" of the Grant Agreement attached hereto and made a part hereof. After all parties have reviewed and signed the Grant Agreement, please return the original to us along with a revised budget, including all sources and uses, detailing how VHCB funds will be spent. After all applicable conditions are satisfied, you should request disbursement of funds in writing. Please list each condition and how you have satisfied it.

Congratulations on the award! We look forward to working with you on any unresolved issues. Please call me if you have questions or if you would like to set up a meeting to discuss the award. Thank you.

Sincerely,

Ethan Parke
Director, Farm Viability Program